

Green Prefect Programme 2024/25 School Year

Aim

This is to invite primary and secondary schools to join the captioned programme.

Details

2. The Environmental Campaign Committee (ECC), the Environment and Ecology Bureau (EEB) and the Education Bureau (EDB) have jointly organised the Green Prefect (GP) Programme for all primary and secondary schools in Hong Kong through the Environment and Conservation Fund since 2020. The objectives of the programme are to facilitate schools in developing a group of energetic and resourceful Green Prefects (GPs) with deeper understanding of environmental issues, to arouse their peers' environmental awareness through encouragement and monitoring their green habits on campus, and ultimately help improve their schools' environmental performance.

3. For details of the programme, please refer to **Appendices 8a and 8b**, or visit the Schools Go Green website at <https://school.ecc.org.hk/en/programmes/gpp.html>.

4. Schools which wish to join and implement the GP Programme in the 2024/25 school year are required to complete the **Registration Form** in **Appendix 8c** and return it to the ECC Secretariat by email to schools@eeb.gov.hk or by fax at 2909 9516 **on or before 14 October 2024 (Monday)**.

Enquiry

5. For enquiries, please contact the ECC Secretariat on 2835 1738.

Green Prefect Programme 2024/25 School Year Programme Details



Appointed GPs will be given:



Big Waster Badge



E-handbook



E-certificate



Responsibilities:

Head GPs:

- To assist Teacher Advisor to manage the group and organise environmental activities
- To be the spokesperson of the group

School GPs:

- To monitor peers' environmental behaviour as well as school's environmental performance with the aid of environmental checklists in GP Programme Handbook
- To act as role models for their peers in practising green living
- To encourage peers to build up green habits on campus



Recommendations from past participating schools:

Effective in raising students' awareness of resource conservation and instigating behavioural changes

Comprehensive content is provided in the Handbook, which facilitates systematic promotion of green campus

The programme is flexible and can be adjusted according to students' learning ability and school's specific needs

Encourages students to cherish resources and develop green habits from a young age



For schools who wish to join and implement the GP Programme in the 2024/25 school year, please submit the Registration Form **on or before 14 October 2024 (Monday)**.

Apply Now!



Programme Website



Enquiry



2835 1738



2909 9516



schools@eeb.gov.hk

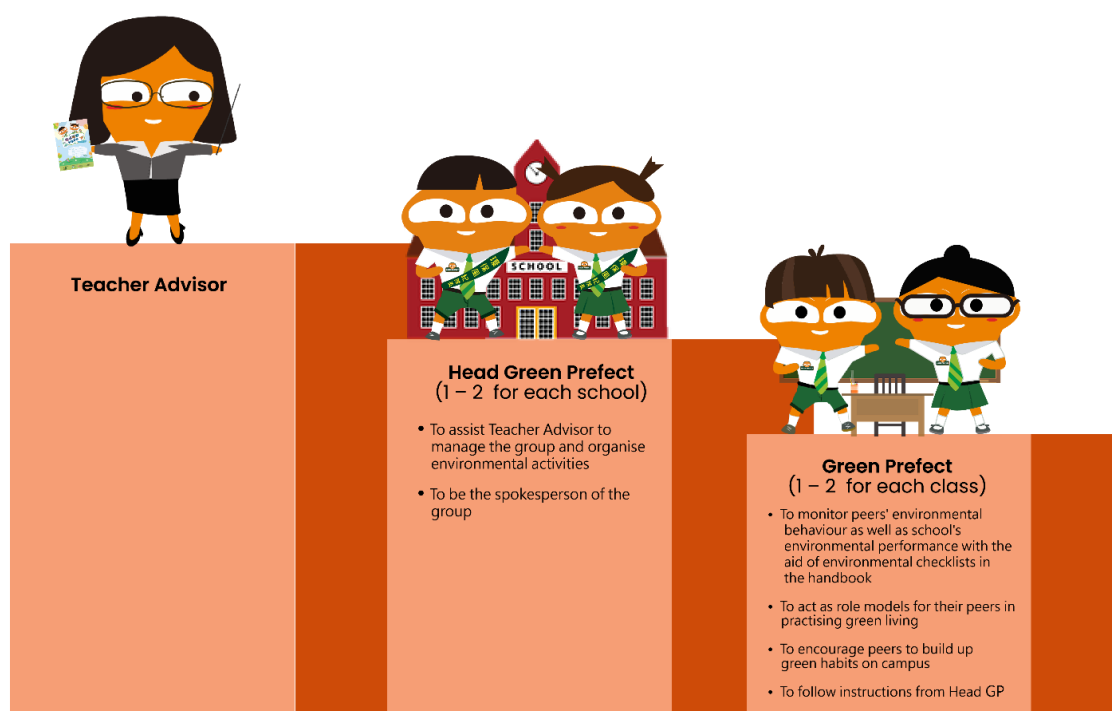
Green Prefect Programme 2024/25 School Year

1. Objectives

- To enhance environmental performance of the participating schools
- To develop a group of energetic and resourceful GPs with deeper understanding of environmental issues and act as role models for their peers
- To enhance students' environmental awareness and build up green habits on campus

2. Implementation Details

2.1 Recommended Structure of the GP Group and Responsibilities of GPs



2.2 Appointment

- Participating school can modify the GP Group Structure according to its needs and adjust the number of appointed Head GPs and School GPs
- Examples of means of appointment:
 - ✓ Students sign up voluntarily, then the Teacher Advisor selects and appoints students who are passionate about environmental protection
 - ✓ Each class teacher nominates not more than two GPs for his/her class or assigns existing monitors/prefects to undertake the duties
 - ✓ Each participating school assigns not more than two Head GPs who are usually from senior levels and directly responsible to the Teacher Advisor
 - ✓ GPs of senior levels pair up with those of junior levels to assist the latter in performing their duties

2.3 GP Handbook and Badge

- Each participating school will be provided with a soft copy of the GP Programme Handbook (online version at <https://school.ecc.org.hk/en/resources/forms.html#gpp>) for distribution to GPs for performing their duties. The handbook not only contains environmental checklists and best practices in various environmental aspects for GPs to carry out their monitoring duties on campus on a monthly basis, but also provides environmental tips and activity suggestions on promoting environmental protection to broaden students' environmental knowledge.



- A Big Waster (大𩶛鬼) badge will be distributed to each GP to recognise their role. To ensure the proper use of resources, re-appointed GPs shall continue to use their existing Big Waster badges. The ECC will only issue new Big Waster badges to students who are selected as GPs for the first time, or those who need a replacement badge due to damage or loss.

2.4 Training Activities of the Programme and Hotline Service

- The following training activities will be provided to students and teachers participating in the GP Programme:

Activity	Target	Language	Date	Content
Online Briefing Sessions [^]	Primary School	Cantonese	16 Oct 2024 (Wednesday)	<ul style="list-style-type: none"> ➤ Introduction of the implementation of the GP Programme and the effective use of the checklists in the e-handbook with regard to the school context; and ➤ Sharing on the implementation of the Programme by past participating schools
		English	23 Oct 2024 (Wednesday)	
	Secondary School	Cantonese	17 Oct 2024 (Thursday)	
		English	24 Oct 2024 (Thursday)	
Training Workshops	Primary School	Cantonese*	Jan – Feb 2025 (To be confirmed)	<ul style="list-style-type: none"> ➤ Introduction of ways to practise low carbon living in daily lives, at home and on campus; and ➤ Guidance on designing promotional materials, planning and organising an environmental activity on campus
	Secondary School			
Inter-school Achievement Sharing Sessions	Primary School	Cantonese*	Jun – Jul 2025 (To be confirmed)	<ul style="list-style-type: none"> ➤ Summary of the contribution made in the Programme by participating schools; ➤ Sharing on the experience by GP representatives; and ➤ Discussion and reflection by GP on how to effectively promote environmental awareness to peers and other school members
	Secondary School			

Remarks:

[^] The ECC will provide meeting links to schools joining the online briefing sessions. Schools may arrange for broadcast live on campus accordingly. The recorded videos will also be uploaded to the ECC's Schools Go Green Website (<https://school.ecc.org.hk/en/resources/forms.html#gpp>) later for teachers and GPs who are unable to attend the online briefing sessions to revisit them.

* If necessary, assistance will be provided to English-speaking participants.

- A telephone enquiry hotline (Tel: 2835 1738) is provided to offer advice to and answer enquiries from teachers and GPs on the implementation of the Programme at schools.

2.5 Awards for GPs

At the end of the school year, each school may present the following awards to the GPs in appreciation of their dedication and contribution based on their different levels of performance in undertaking their duties during the school year. There is no maximum number of the awards for each school, and is entirely at the discretion of the Head of School.

- Outstanding Award
 - For Head GPs / School GPs with excellent performance while undertaking their duties and bringing positive influence to their peers' green behaviour
- Certificate of Appreciation
 - For Head GPs / School GPs with satisfactory performance and in appreciation of their dedication

Participating schools will be provided with e-certificate templates (in editable pdf format) in June 2025 for issuance to relevant GPs.

3. **Registration and Implementation**

- 3.1 Schools who have enrolled in the GP Programme 2023/24 will automatically become the participating school of the Programme for this school year. If your school does not wish to continue to participate in the GP Programme, please notify the ECC Secretariat by email at schools@eeb.gov.hk or by fax at 2909 9516, **on or before 14 October 2024 (Monday)**.
- 3.2 Schools which wish to join and implement the GP Programme in the 2024/25 school year, or existing participating schools which wish to update the number of appointed GPs / apply for Big Waster badges and/or enrol in the online briefing session, please register by completing and returning the **Registration Form** in **Appendix 8c** by email at schools@eeb.gov.hk or by fax at 2909 9516 **on or before 14 October 2024 (Monday)**.
- 3.3 Please contact the ECC Secretariat through email (schools@eeb.gov.hk) or phone (Tel: 2835 1738) if no acknowledgement of application is received within 7 working days from the date of application submission.

4. **Enquiry**

For enquiries, please contact the ECC Secretariat on 2835 1738.

To : Environmental Campaign Committee Secretariat
 (Attn. : Assistant Secretary (Community Relations) 2)
 (Email : schools@eeb.gov.hk Fax : 2909 9516)

Green Prefect (GP) Programme 2024/25 School Year
Registration Form for Primary and Secondary Schools

*Please complete and return this form to the ECC Secretariat by email or by fax **on or before 14 October 2024 (Monday)**. The softcopy of this form is downloadable at <https://school.ecc.org.hk/en/resources/forms.html#gpp>:*

(Please put "✓" in the appropriate box below.)

Part 1: Application for GP Programme and Big Waster Badges

Our school

(School Name)

- ☐ will join the GP Programme **for the first time**
☐ **has joined the GP Programme before**

(Schools operating both primary and secondary sections may select more than one school category.)

(i) The total number of GPs appointed for the 2024/25 school year are as follows:

<i>School Category</i>	<i>Total no. of appointed GPs</i>
<input type="checkbox"/> Primary School	
<input type="checkbox"/> Secondary School	

(ii) **Among all appointed GPs listed in (i) above**, the number of GPs appointed are classified as follows:

<i>School Category</i>	<i>No. of newly appointed GPs</i>	<i>No. of re-appointed GPs</i>
<input type="checkbox"/> Primary School		
<input type="checkbox"/> Secondary School		

(iii) **Among all appointed GPs listed in (i) above**, the number of GPs appointed who are also participating in the Student Environmental Protection Ambassador (SEPA) Scheme (2024/25) are as follows:

<i>School Category</i>	<i>No. of GPs who are also participating in SEPA Scheme (2024/25)</i>
<input type="checkbox"/> Primary School	
<input type="checkbox"/> Secondary School	

Please provide a total of _____ **Big Waster badges** for our school, including:

<i>School Category</i>	<i>For newly appointed GPs</i>	<i>For re-appointed GPs who require replacement of badges*</i>
Primary School	_____ badges	_____ badges
Secondary School	_____ badges	_____ badges

(Schools operating both primary and secondary sections should provide the no. of badges requested for different sections separately.)

**Re-appointed GPs should continue to use their existing Big Waster badges unless they are damaged or lost.*

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Part 2: Application for Online Briefing Session(s)

Our school ☐ **will** / ☐ **will not** join the following online briefing session(s)^:

<i>School Category</i>		<i>Cantonese Session</i>	<i>English Session</i>
Primary School	<i>Date</i>	16 Oct 2024 (Wednesday)	17 Oct 2024 (Thursday)
	<i>No. of participants</i>		
Secondary School	<i>Date</i>	23 Oct 2024 (Wednesday)	24 Oct 2024 (Thursday)
	<i>No. of participants</i>		

^ The duration of each session is expected to be about 1 hour. The ECC Secretariat will notify schools of the exact time of each session in due course.

(School which will implement the GP Programme in both Primary and Secondary Sections may select more than one session.)

Part 3: School Information

Name of Teacher Advisor (English) :

(Chinese) :

Contact No. of Teacher Advisor :

Email Address of Teacher Advisor :

(Schools participated in the 2023/24 GP Programme can skip the items below if information update is not required.)

Signature of School Head :

Name of School Head :

School Address :

School Contact No. :

School Fax No. :

School Email Address :

Date :

(School Chop)

Remarks: You have the right to request access to and correction of personal data provided in this form. If you wish to access or correct your personal data, please contact the ECC Secretariat by email (schools@eeb.gov.hk).

Consent Statement

The Environment and Ecology Bureau (EEB) and/or the ECC and its Secretariat intend to use the personal data (including your name, contact number, fax number, school address and email address) that you have provided to promote the latest development, policies, activities and schemes of the EEB and/or the ECC. Should you find such use of your personal data not acceptable, please indicate your objection by ticking the box below -

☐ I object to the proposed use of my personal data in any marketing activities arranged by the EEB and/or the ECC and its Secretariat.