



環保風紀計劃

GREEN PREFECT PROGRAMME

Programme Introduction



資助機構 Funded by



環境及自然保育基金
ENVIRONMENT AND CONSERVATION FUND

主辦機構 Organisers



ENVIRONMENTAL
CAMPAIGN COMMITTEE
環境運動委員會



中華人民共和國香港特別行政區政府
環境及生態局
Environment and Ecology Bureau
The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

教育局
Education Bureau

Flow

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Programme Background

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Organisers



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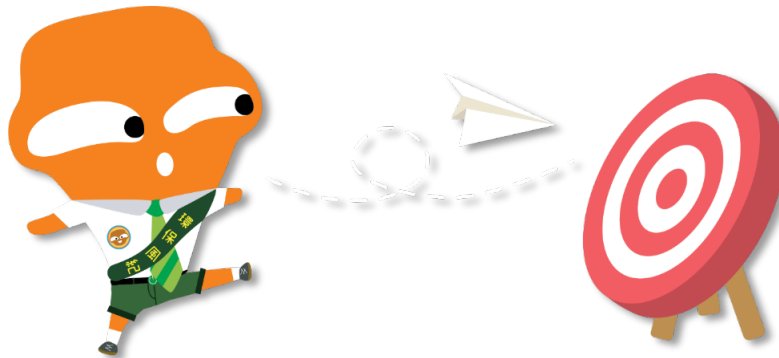
Commenced in 2020,
Over **14 000** Green Prefects were nurtured



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Programme Objective

- To enhance **environmental performance** of the participating schools
- To develop a group of energetic and resourceful GPs with deeper understanding of environmental issues who can **act as role models** for their peers
- To enhance students' **environmental awareness** and build up **green habits** on campus



Programme Application Details

- Open for applications in **September** each year:
 1. Complete and return the registration form uploaded on **ECC School Go Green Website**; OR
 2. Complete and return the registration form attached in the **Circular Memorandum** issued by the Education Bureau in **September**; OR
 3. To simplify the application process, past participating schools of the GP Programme can enrol by submitting the **e-registration form** https://docs.google.com/forms/d/e/1FAIpQLScRsCZQgaUG8-dtfl-HhQXze-MXmOlgo_jh3iM5tV7fMmQwEQ/viewform?usp=sf_link

The screenshot shows the 'Schools Go Green' website interface. The navigation bar includes 'News Center', 'Programmes', 'Resources', 'Contact Us', and a 'Subscribe' button. The 'Resources' menu is open, showing options like 'References and Forms', 'Environmental Education Programmes Provided by Professional Bodies & Green Groups', 'Resources for Teachers', and 'Resources for Students'. The main content area is titled 'Green Prefect Programme' and lists various documents and forms available for download, including 'Programme Details & Enrolment', 'GP Programme 2023/24 - Circular', 'Appendix c - GP Programme 2023/24 Registration Form (Primary School)', 'PowerPoint for Introduction of the GP Programme', 'Promotion Leaflet for GP Programme', 'Promotion Poster for GP Programme', 'GP Programme Handbooks', 'GP Programme Handbook (Primary School)', 'Environmental Checklist (Primary School)', 'Programme Evaluation Record (Primary School)', 'GP Programme Handbook (Secondary School)', 'Environmental Checklist (Secondary School)', 'Environmental Promotion Activities Record (Secondary School)', and 'Programme Evaluation Record (Secondary School)'. Each document entry includes a PDF or DOC icon.

Programme Implementation Timeline

Time Period	Details
Sep - Oct	<ul style="list-style-type: none">• Schools submit application for the GP Programme• Recruit students to be Green Prefects and set up a GP group• Watch briefing videos to learn more about the implementation of the Programme and the use of GP handbook• Formulate work plan and roster, set targets and arrange duties
Nov - May	<ul style="list-style-type: none">• GPs use the Environmental Checklist to conduct monitoring duties every month• Organise environmental promotion activities• Hold meetings regularly to follow up on the monitoring progress and report schoolmates' performance• Conduct mid-term evaluation in the middle of the school year
Jun	<ul style="list-style-type: none">• Consolidate and analyse overall performance of all grades and environmental aspects• Conduct year-end evaluation to review the school's environmental performance of the whole school year and make improvement recommendations• Share programme results with all school members• Present certificates to commend GPs• Complete Programme feedback survey

Green Prefect Group Structure (Recommended)



Teacher Advisor



Head GP
(1-2 no. each school)



School GP
(1-2 no. each class)

Green Prefect Group Structure (Recommended)

- Can **modify and revise** the GP Group structure according to the school's needs
- Examples:
 - ✓ Adjust the no. of appointed Head GPs and GPs
 - ✓ Assign not more than two Head GPs in each participating school, who are usually from senior levels and directly responsible to the Teacher Advisor
 - ✓ Exempt the Head GPs, teacher-in-charge takes the responsibility of coordinating the Programme and activities
 - ✓ GPs of senior levels pair up with those of junior levels to assist the latter in performing their monitoring duties
 - ✓ Only appoint Senior students as GPs

Responsibilities of GPs



Head GPs

- To assist Teacher Advisor to **manage the group** and **organise environmental activities**
- To be the spokesperson of the group



School GPs

- To **monitor peers' environmental behaviour** as well as school's environmental performance with the aid of environmental checklists in the **GP Programme Handbook**
- To act as **role models** for their peers in practising green living
- To encourage peers to build up green habits on campus

Promotion & Recruitment of GPs

Promotion

Examples:

- Stick **Programme posters** on campus
- Promote the programme during **morning assembly** or via **school campus TV**
- Include the programme as one of the **extra-curricular activities** for students to choose to join

Recruitment Method

Examples:

- ✓ Students **sign up voluntarily**, then the Teacher Advisor selects and appoints students who are passionate about environmental protection
- ✓ Each **class teacher** nominates students as GPs for his/her class
- ✓ Assign **existing monitors/prefects** to undertake the GP duties
- ✓ Select and appoint members from **Student Environmental Club** to be GPs



Promotion & Recruitment of GPs

• Programme Promotional Leaflet

Environmental Education Programme 2023/24

GREEN PREFECT (GP) PROGRAMME

Target: All Primary & Secondary schools in Hong Kong

Objectives:

- To enhance **environmental performance** of the participating schools
- To develop a group of energetic and resourceful GPs with deeper understanding of environmental issues and **act as role models** for their peers
- To enhance students' **environmental awareness** and build up **green habits** on campus

Recommended Structure of GP Group:

- 1 Teacher Advisor
- 1-2 Head GPs
- School GPs 1-2 per class

資助機構 Funded by: 環境及自然護理處 Environmental and Conservation Fund

主辦機構 Organisers: 香港教育專業人員協會 Association of Environmental Education Professionals, 香港中文大學環境教育中心 Environmental Education Centre of the Chinese University of Hong Kong, 香港中文大學環境及自然護理處 Environmental and Conservation Fund of the Chinese University of Hong Kong

教育局 Education Bureau

Appointed GPs will be given:

- Big Waster Badge
- E-handbook
- E-certificate

Responsibilities:

Head GPs:

- To assist Teacher Advisor to manage the group and organise environmental activities
- To be the spokesperson of the group

School GPs:

- To monitor peers' environmental behaviour as well as school's environmental performance with the aid of environmental checklists in GP Programme Handbook
- To act as role models for their peers in practising green living
- To encourage peers to build up green habits on campus

Energy Conservation
Water Conservation
Waste Avoidance Reduction
Greening Nature Conservation & Biodiversity
Clean Indoor Air

Recommendations from past participating schools:

Secondary School Teacher: Content of the Handbook provided is comprehensive, which facilitates systematic promotion of green campus. GPs conduct regular inspections and organise environmental promotion activities, effectively raising schoolmates' awareness on resources conservation and instigating behavioural changes. The award certificate issued to GPs is also beneficial to their further studies.

Primary School Teacher: This programme promotes whole-school participation in environmental protection, encourages students to support each other to cherish resources and develop green habits from a young age. It not only trains GPs to take the lead in promoting environmentally-friendly practices on campus, but also provides opportunities for them to learn about writing reports, improve communication and presentation skills through monitoring, evaluation and promotion duties. Highly recommended for schools that implement "One-person, One-role" policy.

Special School Teacher: The programme is flexible and can be adjusted according to students' learning ability and school's specific needs. The GP Handbook provides practical environmental measures for students to follow and the "Big Waster" badge could instill a sense of responsibility. After implementing the GP programme, students' performance in energy conservation and waste management have significantly improved. Our school will continue to join the programme in the coming year.

Schools who wish to join and implement the GP Programme in the 2023/24 school year, please submit the Registration Form **on or before 20 October 2023 (Friday)**.

Apply Now! **Programme Website**

Enquiry: 2835 2379, 2909 9516, schools@eeb.gov.hk

Promotion & Recruitment of GPs

- Promotional Poster for Recruiting GPs

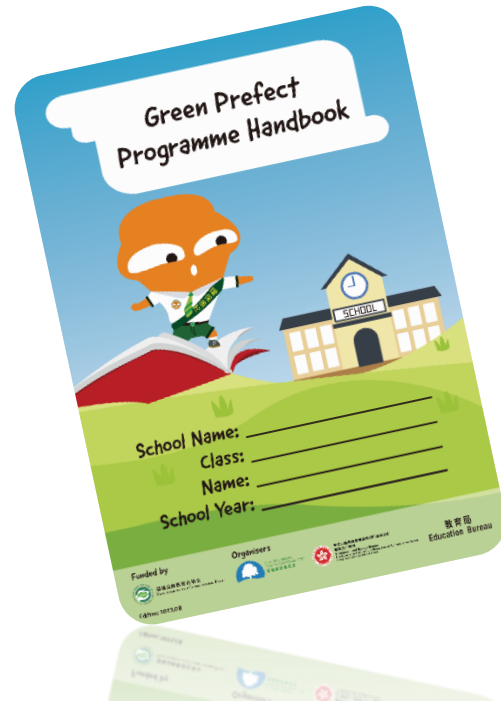


Downloadable from the [Schools Go Green website](#)

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Promotion & Recruitment of GPs

Appointed GPs will be given:



GP Handbook (e-version)

- Downloadable from the [Schools Go Green website](#)



“Big Waster” Badge

- Will be distributed to participating schools via mail

Awards for GPs

- At the end of the school year, present certificates to the GPs in appreciation of their dedication and contribution
- Awards given based on different levels of performance of the GPs in undertaking their duties during the school year.
- No maximum number of the awards for each school, and is entirely at the discretion of the Head of School.



Awards for GPs

E-certificate templates (in editable pdf format) will be provided to participating schools the end of the school year for issuance to GPs.

Outstanding Award

- For Head GPs and School GPs with **excellent performance** while undertaking their duties and bringing positive influence to their peers' green behaviour



Certificate of Appreciation

- For Head GPs and School GPs with **satisfactory performance** and in appreciation of their dedication



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Programme Resources & Support



Green Prefect (GP) Programme



About the Programme

- GP Programme Official Website: <https://school.ecc.org.hk/en/programmes/gpp.html>
- Programme handbook, presentation slides, promotional materials, videos, experience sharing of past participating schools: <https://school.ecc.org.hk/en/resources/forms.html#gpp>
- Telephone Hotline : 2835 2379 / 2835 1694
- Email : schools@eeb.gov.hk | Fax : 2909 9516



Subscribe Us



ENVIRONMENTAL
CAMPAIGN COMMITTEE
環境運動委員會

The Environmental Campaign Committee (ECC) is dedicated to assisting schools in fostering students' and teachers' environmental awareness. Through implementation of complementary environmental education programmes and various environmental activities in each school year, we hope to encourage school members to actively practise environmental protection and establish a green campus. For more information on the ECC's programmes and activities, schools are welcome to return the completed subscription form to the ECC Secretariat by email (schools@eeb.gov.hk) to receive latest news notification.

下載訂閱表格
Download Subscription Form

- If you are interested in acquiring more information on the ECC's programme and activities, you are welcome to visit our Schools Go Green Website (<http://www.school.ecc.org.hk/en/contactus/subscribe.html>)
- Download and return the completed subscription form to the ECC Secretariat by email (schools@eeb.gov.hk)
- “Subscribe Us” to receive latest news notification



**Thank you for
your support!**

