



# 2025 Best Green Education Initiative Award



# 2025 Best Green Education Initiative Award Application Guidebook

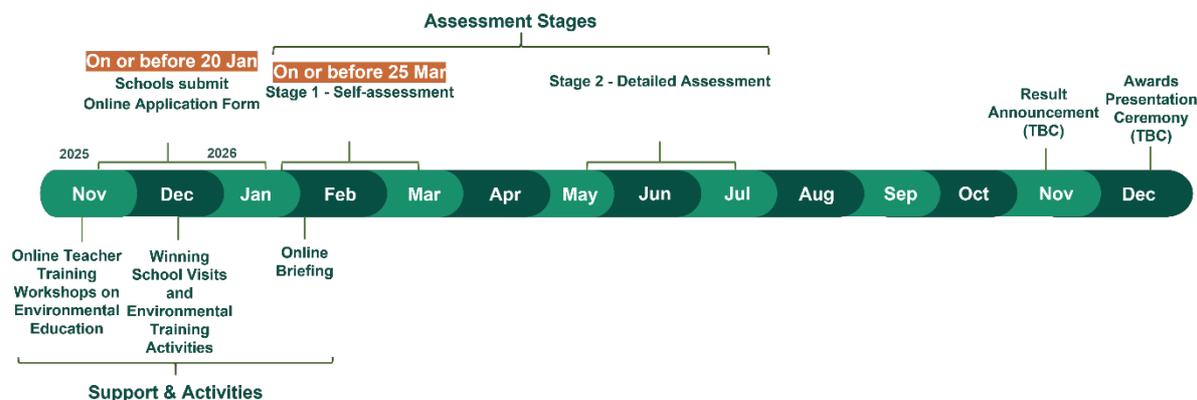
## 1. Objectives

- To encourage schools to develop education initiatives in promoting sustainable development and/or carbon neutrality.
- To recognise and gather good exemplars of environmental education practices in the schools sector.

## 2. Eligibility

- All registered pre-schools, primary schools and secondary schools under the Education Bureau are eligible to participate in the “2025 Best Green Education Initiative Award”.
- Each applicant school can only submit **ONE environmental education initiative** to compete for the “2025 Best Green Education Initiative Award” in its sub-sector. Schools participating in more than one school sub-sectors are required to submit **different** environmental education initiatives for each school sub-sector.
- The Organisers reserve the right of final decision to determine the eligibility of any applicant school.

## 3. Timeline Overview



## 4. Support and Activities

### 4.1 Online Teacher Training Workshops on Environmental Education

- To enhance the professional capacity of school teachers in designing and implementing environmental education initiatives, two sessions of Online Teacher Training Workshop will be organised in **mid-November 2025**.
- School management, teachers and non-teaching staff of all schools in Hong Kong are welcome to join. Heads of Schools can nominate their teachers to join the workshop and attending teachers will be awarded Continuing Professional Development (CPD) hours. Registration has been open since September 2025. Please refer to the EDB’s Training Calendar System (Pre-school Course Code: [CDI020260590](#), Primary and Secondary Course Code: [CDI020260357](#)) or the ECC’s [Schools Go Green website](#) for details.

## 4.2 Online Briefing Session

- To familiarise participating schools with the assessment requirements of the “2025 HKAEE (Schools Sector) and the “2025 Best Green Education Initiative Award”, as well as the use of the online assessment system and preparation for completing the Self-assessment Stage, an online briefing session (Cantonese Session) is tentatively scheduled for **February 2026**. Activity invitation and application details will be announced via email in due course.

## 5. Application and Assessment

Schedule	Details
<b>Application</b>	
Nov 2025 – Jan 2026	<ul style="list-style-type: none"><li>Schools interested in joining the “2025 Best Green Education Initiative Award” are required to complete and submit the <b>application form</b> via the <a href="#">online platform</a> <b><u>on or before 20 January 2026 (Tuesday)</u></b>.</li></ul> <p><b>Remarks</b></p> <ul style="list-style-type: none"><li>Schools wishing to enrol in more than one school sub-sector and/or enrol for different campuses are required to complete and submit <b><u>separate online application forms</u></b>.</li><li>Schools interested in joining both the “2025 Best Green Education Initiative Award” and “2025 HKAEE (Schools Sector)” are required to complete and submit <b><u>separate online application forms</u></b> for the two awards.</li><li>Schools are required to complete and submit the “2025 Best Green Education Initiative Award” online application form before the application deadline in order to be considered as eligible participants for this year.</li><li>Upon submission of the online application form, schools will receive a <b>confirmation email (including login details for the online assessment system)</b>. Please contact the technical consultant of the scheme through email (<a href="mailto:hkaee@wwf.org.hk">hkaee@wwf.org.hk</a>) or phone (Tel: 2161 9698) if no acknowledgement of application is received within 7 working days from the date of online application submission.</li></ul>

Schedule	Details
<b>Stage 1 – Self-assessment</b>	
Feb – Mar 2026	<ul style="list-style-type: none"> <li>• Upon submitting the application for the BGEIA, participating schools are advised to review the <a href="#">Summary Form Sample</a> available at the ECC’s Schools Go Green website, in order to prepare the required information and supporting documents in advance for the assessments. The sample is for reference only, <b>submission in paper/PDF format will <u>not be considered</u></b>.</li> <li>• Participating schools are required to complete and submit the <b>Summary Form through the <a href="#">online assessment system on or before 25 March 2026 (Wednesday)</a></b> (<i>tentatively will be open for filling in early Feb 2026</i>) for the outstanding environmental education initiative conducted between <b>1 September 2024 and 28 February 2026 (i.e. 2024/25 school year and first term of 2025/26 school year)</b>.</li> </ul> <p><b><u>Guidelines &amp; Tips</u></b></p> <ul style="list-style-type: none"> <li>• Participating schools are advised to read through the “<a href="#">Guidelines and Tips for Selecting Environmental Education Initiative</a>” to understand the requirements and key considerations for selection.</li> <li>• Schools may also refer to the “<a href="#">Outstanding Environmental Education Initiatives Sharing of Past Award-winning Schools</a>” to learn from the good exemplars of environmental education practices in the Schools Sector.</li> </ul>
<b>Stage 2 – Detailed Assessment</b>	
Late May – mid-Jul 2026	<ul style="list-style-type: none"> <li>• The technical consultant will review the Summary Form and supporting documents submitted by schools. Schools may be requested to provide supplementary information for verification purposes.</li> <li>• Assessors will conduct <b>on-site inspections</b> at all participating schools which have submitted the Summary Form.</li> </ul>
<b>Awards Presentation Ceremony</b>	
Dec 2026 (TBC)	<ul style="list-style-type: none"> <li>• Award-winning schools will be invited to attend the Awards Presentation Ceremony.</li> </ul>

## 6. Assessment Criteria

- The assessment criteria are as follows:

Scopes	Components	Weighting
(1) Content	<ul style="list-style-type: none"> <li>Theme and learning objectives of the initiative (Concepts and issues relating to sustainability and/or carbon neutrality)</li> <li>Programme details</li> <li>Curriculum integration</li> </ul>	30%
(2) Stakeholders' involvement and collaboration	<ul style="list-style-type: none"> <li>Involvement of different school members in planning and implementation stages</li> <li>Collaboration among various parties within the school</li> <li>Involvement of parents and/or community members</li> <li>Partnership with other schools and/or external organisations</li> </ul>	30%
(3) Design and creativity	<ul style="list-style-type: none"> <li>Activity design and mode of delivery</li> <li>Originality and creativity of the initiative and teaching materials</li> </ul>	20%
(4) Outcome and impact	<ul style="list-style-type: none"> <li>Feedback from participants and overall evaluation of learning outcomes</li> <li>Changes in knowledge, attitude and behaviour of participants before and after the activity</li> <li>Outreach impact and the continuity of the initiative</li> </ul>	20%
<b>Total:</b>		<b>100%</b>

- Schools shall refer to the "[Guidelines and Tips for Selecting Environmental Education Initiative](#)" available at the ECC's Schools Go Green website.

## 7. Awards and Benefits of Participation

- Schools will be awarded with a trophy/certificate as recognition:

Award	Eligibility
 <p><b>Outstanding Award</b></p>	<ul style="list-style-type: none"> <li>Top three scored schools obtaining a total point of 80 or above from each of the Pre-school, Primary School and Secondary School sub-sectors.</li> <li>Winning schools will receive a trophy at the Awards Presentation Ceremony.</li> </ul>
 <p><b>Certificate of Merit</b></p>	<ul style="list-style-type: none"> <li>Schools obtaining a total point of 60 or above.</li> <li>Schools will receive a certificate as recognition.</li> </ul>

### Benefits of Participation

- ✓ Participating schools that have successfully completed Stage 2 Detailed Assessment will receive a **performance report** on their education initiatives. The report will outline the strengths of the initiative and highlight areas for improvements.
- ✓ Winning initiatives will be shared and promoted within the Schools Sector via various channels.
- ✓ All participating schools that have completed Self-assessment but without any awards will receive an electronic “**Participation Certificate**” upon completion of all assessment stages.

## 8. Enquiry

For enquiries about the “2025 Best Green Education Initiative Award”, please contact the technical consultant of the scheme – WWF-Hong Kong via the following channels:



Tel: 2161 9698



E-mail: [hkaee@wwf.org.hk](mailto:hkaee@wwf.org.hk)



Schools may also visit the ECC’s Schools Go Green website and complete the subscription form to receive details about the ECC’s programmes and activities (including latest news related to this award scheme).

Award Subpage: <https://school.ecc.org.hk/en/programmes/hkaee.html>

Subscription Form: <https://school.ecc.org.hk/en/contactus/subscribe.html>

## 9. Acknowledgements

### Funded by



環境及自然保育基金  
Environment and Conservation Fund

Environment and Conservation  
Fund

### Organisers



中華人民共和國香港特別行政區政府  
環境及生態局  
Environment and Ecology Bureau  
The Government of the Hong Kong Special Administrative Region  
of the People's Republic of China

Environment and Ecology Bureau



ENVIRONMENTAL  
CAMPAIGN COMMITTEE  
環境運動委員會

Environmental Campaign  
Committee



中華人民共和國香港特別行政區政府  
教育局  
Education Bureau  
The Government of the Hong Kong Special Administrative Region  
of the People's Republic of China

Education Bureau

### Supporting Organisation

### Co-organisers



Advisory Council on the  
Environment



BUSINESS  
ENVIRONMENT  
COUNCIL  
商界環保協會

Business Environment Council



香港工業總會  
FHKI  
Federation of  
Hong Kong Industries

Federation of Hong Kong Industries



Hong Kong General Chamber of Commerce  
香港總商會 1861

Hong Kong General Chamber  
of Commerce



Hong Kong Productivity Council



香港中華總商會  
CGCC  
The Chinese General Chamber  
of Commerce, Hong Kong

The Chinese General Chamber  
of Commerce



香港中華廠商聯合會  
The Chinese Manufacturers'  
Association of Hong Kong

The Chinese Manufacturers'  
Association of Hong Kong



香港中華出入口商會  
The Hong Kong Chinese Importers' & Exporters' Association

The Hong Kong Chinese  
Importers' and Exporters'  
Association



The Hong Kong Council of Social  
Service

## **DISCLAIMER**

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