

Student Environmental Protection Ambassador Scheme 2025/26

Aims/Objectives

This is to invite primary and secondary schools to participate in the captioned scheme.

Details

2. The Environmental Campaign Committee (ECC), the Environment and Ecology Bureau (EEB), the Environmental Protection Department (EPD) and the Education Bureau (EDB) have jointly organised the Student Environmental Protection Ambassador (SEPA) Scheme for all primary and secondary schools in Hong Kong through the Environment and Conservation Fund since 1995. The objectives of the scheme are to cultivate students' responsibility in environmental protection, to nurture their leadership skills, and encourage them to take positive initiatives in improving the environment.

3. For details of the scheme and training, please refer to **Appendices 1a and 1b** respectively, or visit the Schools Go Green website at <https://school.ecc.org.hk/en/programmes/sepas.html>. Schools with SEPAs enrolled in Specific Environmental Badge training may apply for a subsidy from the ECC to organise theme-related school-based environmental education activities.

4. Schools who wish to join the SEPA Scheme in the 2025/26 school year are required to return the completed **Registration Form (Appendix c) in Word format** to the ECC Secretariat by email to schools@eeb.gov.hk or by fax at 2909 9516 **on or before 26 September 2025 (Friday)**.

5. The training schedule and application forms for the 2025/26 school year have been uploaded onto the Schools Go Green website (<https://school.ecc.org.hk/en/resources/forms.html#sepas>) for interested schools to nominate SEPAs to participate in the Scheme.



Enquiry

6. For enquiries, please contact the ECC Secretariat on 2835 1772 or the Moral, Civic and National Education Section of the EDB on 2153 7487.

Student Environmental Protection Ambassador Scheme 2025/26

1. Introduction

- 1.1 The ECC, the EEB, the EPD and the EDB have jointly organised the Student Environmental Protection Ambassador (SEPA) Scheme for students of primary and secondary schools through the Environment and Conservation Fund since 1995.
- 1.2 Details of the Scheme are available from the "Other Learning Experiences (OLE) Activity Databank" website (<http://www.edb.gov.hk/cd/lwl/databank>). Senior secondary school students may participate in activities of the Scheme. Students may enter their OLE data (including this Scheme) in their Student Learning Profiles to briefly record of their learning outcomes.



2. Objectives

- To cultivate students' responsibility in environmental protection; and
- To nurture leadership among students and encourage them to take positive initiatives in improving the environment.

3. Theme: "Low Carbon Living"

- The theme of the SEPA Scheme 2025/26 is "**Low Carbon Living**", which aims to encourage the practice of sustainable lifestyles, cherishing resources, and protecting the environment.

4. Student Environmental Protection Ambassador

4.1 Background

The SEPA Scheme is organised for students who are dedicated to building up a better environment for Hong Kong. Participating students are encouraged to:

- think globally and act locally;
- keep abreast of environmental issues in Hong Kong;
- take part in environmental protection activities organised by the ECC, government departments, non-governmental organisations, environmental groups and community groups;
- plan, organise and implement environmental protection projects at schools; and
- set good examples in promoting sustainable development.

4.2 Appointment

4.2.1 All Primary 1 to Secondary 6 students are eligible to be appointed as SEPAs upon the nomination of their schools. Once appointed, the students will remain as SEPAs until the completion of their primary or secondary education. In addition, Senior Secondary SEPAs will have opportunities to participate in different kinds of green community services/activities organised by Environment and Ecology Bureau (EEB), EPD and/or ECC.

4.2.2 Schools may nominate new SEPAs and update the number of existing SEPAs by returning the completed **Registration Form** in **Appendix c** to the ECC Secretariat by email to schools@eeb.gov.hk or by fax at 2909 9516 **on or before 26 September 2025 (Friday)**.

4.2.3 Please contact the ECC Secretariat through email (schools@eeb.gov.hk) or phone (Tel: 2835 1772) if no acknowledgement of application is received within 7 working days from the date of the submission of application.

4.3 Levels

4.3.1 There are three levels of SEPAs:

<u>Level</u>	<u>Class attending</u>	<u>Suggested no. of new SEPAs per school</u>
Junior SEPAs	P.1 – P.6	20
Intermediate SEPAs	S.1 – S.6	20
Senior SEPAs	S.4 – S.6	20

(Chairperson or committee members of the environmental club; S.4–S.6 only)

4.3.2 Junior SEPAs

Junior SEPAs assume the role of assistants to teachers and act as group leaders in organising school-based environmental services/activities. Besides, they should also encourage their parents and family members to participate together in environmental services/activities and practise green living.

4.3.3 Intermediate SEPAs

Intermediate SEPAs play similar roles as Junior SEPAs but their roles should be more independent when promoting environmental activities in schools or in the community, such as taking the lead in organising the activities and serving as a facilitator in activities.

4.3.4 Senior SEPAs

For effective co-ordination of environmental activities, schools are encouraged to set up environmental clubs. All Senior SEPAs should be either the chairpersons or committee members of the environmental clubs or other clubs involving in green activities, and participate actively in environmental activities in the community.

4.4 e-Log Book, SEPA Badge and Big Waster Shoulder Plush Doll

4.4.1 Each SEPA will receive an e-log book, a SEPA badge and a Big Waster Shoulder Plush Doll. Each SEPA should record in the e-log book the details of the environmental activities in which he/she has organised or participated in.

4.4.2 For replacement of badges for the existing SEPAs, schools can make their requests by completing the corresponding part on the form and submit it to the ECC.

5. Training for SEPAs and Subsidy for Organising Activities

5.1 Student and Teacher Training

5.1.1 Training for the Basic Environmental Badge and the Specific Environmental Badge is available for SEPAs under the Environmental Badge System. The ECC also provides teachers with Basic Environmental Badge Train-the-Trainer Workshop and Environmental Training Sessions. Heads of Schools may nominate their teachers to participate in the training sessions and consider counting the time teachers spent in the training workshops as Continuing Professional Development (CPD) hours. Details of the training are shown at **Appendix b**.

5.1.2 The training schedule for the 2025/26 school year has been uploaded onto the ECC website (<https://school.ecc.org.hk/en/programmes/sepas.html>) for schools to include the training in the teaching plans.



5.2 Subsidy for School-based Environmental Activities

Schools with SEPAs participating in the **Specific Environmental Badge** training may apply for a subsidy from the ECC to organise **theme-related school-based environmental education activities** (with a maximum amount of HK\$500 for primary school and HK\$800 for secondary school) ¹.

6. Awards for SEPAs

6.1 Outstanding SEPA Awards

At the end of the school year, each school may nominate up to **three** SEPAs to receive the “Outstanding SEPA Awards”, i.e. gold, silver and bronze awards. The nomination should be based on the performance of the SEPAs in the school-based and other environmental activities in this school year, and is entirely at the discretion of the head of school.

6.2 SEPA Merit Awards

Schools may also nominate their SEPAs with good performance for the “SEPA Merit Awards” in appreciation of their dedication and contributions.

6.3 Excellence Award for SEPA

SEPAs who are nominated by their school for the Gold Award of “Outstanding SEPA Award” and have actively participated in the training activities organised by the ECC during that school year may have the opportunity to be commended with the “Excellent Award for SEPA” by the ECC.

¹ The ECC Secretariat will provide the “Guidelines on Reimbursement of Expenses on School-based Environmental Education Activities” (“Guidelines”) to schools joining the “SEB” training. Schools should first refer to the scope of subsidy and reimbursement procedures outlined in the “Guidelines”, complete the relevant environmental activity record form, and return it along with the required documents to the ECC Secretariat within one month after the activity concludes for reimbursement arrangements.

7. Enquiry

For enquiries, please contact the ECC Secretariat on 2835 1772 or the Moral, Civic and National Education Section of the EDB on 2153 7487.

Student Environmental Protection Ambassador Scheme 2025/26 - Training

1. Basic Environmental Badge (BEB)

1.1 Objective

- To equip SEPAs with the basic environmental knowledge and skills of environmental protection.

1.2 Details

- Seminars on general knowledge of environmental protection and field trips or other training programmes will be arranged by the ECC for SEPAs to obtain the BEB.
- SEPAs who have attained the following requirements successfully will be awarded the BEB together with a certificate:
 - I. Attended the BEB Seminar organised by the ECC or Qualified Teachers and completed the assignments given by the trainer
 - II. Reported to the ECC at least three environmental services/ activities:
 - Attended at least one activity organised by the ECC (except from BEB seminars)
 - The total participation time for each service or activity should be no less than one hour

2. Specific Environmental Badge (SEB)

2.1 Objective

- To provide SEPAs with in-depth training on specific environmental topics.

2.2 Details

- Seminars, workshops and field trips on specific environmental topic will be arranged by the ECC for SEPAs who have acquired the BEBs.
- SEPAs who have attained the following requirements successfully will be awarded the SEB together with a certificate:
 - I. Attended the SEB training organised by the ECC and completed the assignments given by the trainer
 - II. Reported to the ECC at least three environmental services/ activities related to the specific environmental topic:
 - At least one of these services/activities involved active participation in planning and organisation, such as initiating school cleaning activities and organising promotion activities to raise environmental awareness, etc.
 - The total participation time for each service or activity should be no less than one hour

- Senior Secondary SEPAs who have successfully completed the above will also have an opportunity to participate in different kinds of green community services/activities organised by the EEB, EPD and/or ECC. Those who have participated in these services/activities most actively may be invited to a gathering with the Secretary for Environment and Ecology or other senior officials to exchange views on environmental issues.

3. “Basic Environmental Badge Train-the-Trainer Workshop” for Teachers

3.1 Objective

- To help teachers acquire general knowledge of environmental protection and be qualified as BEB trainers; and
- To help them develop a school-based assessment system for BEB in the long run.

3.2 Details

- Teachers who have completed the training will be presented with the “Certificate of Qualified Trainer of Basic Environmental Badge for SEPAs”.
- Qualified teachers can deliver school-based BEB Seminar to their SEPAs.

4. Environmental Training Workshops for Teachers

4.1 Objective

- To enhance teachers’ knowledge of environmental protection.

4.2 Details

- The ECC conducts teacher training on a half-day or whole-day basis. Teachers who join the training not only could familiarise themselves with general knowledge of environmental protection, in particular the government new initiatives, but also strengthen their ability in implementing environmental education.

To : Environmental Campaign Committee Secretariat
 (Attn. : Assistant Secretary (Community Relations) 2)
 (Email: schools@ecb.gov.hk Fax : 2909 9516)

Student Environmental Protection Ambassadors (SEPA) Scheme 2025/26 **Registration Form for Primary and Secondary Schools**

Please complete and return this form in Word format to the ECC Secretariat by email or by fax on or before **26 September 2025 (Friday)**.

This form is also downloadable at <https://school.ecb.org.hk/en/resources/forms.html#sepas>.

(Please put “✓” in the appropriate box below.)

Part 1: Application for the SEPA Scheme

 (School Name)

The number of SEPAs appointed for the 2025/26 school year are as follows:

Level	No. of existing SEPAs	No. of new SEPAs nominated
Junior SEPAs (P.1–P.6)		
Intermediate SEPAs (S.1–S.6)		
Senior SEPAs (Chairperson or committee members of the environmental club; S.4–S.6 only)		

(Schools operating both primary and secondary sections may select more than one school category.)

Part 2: Application for and Means of Collection of Supporting Supplies of the SEPA Scheme

Please provide the following quantity of **SEPA badges** and/or **Big Waster Shoulder Plush Doll (SEPA Special Edition)*** for our school :



School Category	Type of students	SEPA Badges	Big Waster Shoulder Plush Doll (SEPA Special Edition)
Primary School	Newly appointed SEPAs	_____ pc (s)	_____ pc (s)
	Existing SEPAs (for replacement)	_____ pc (s)	_____ pc (s)
Secondary School	Newly appointed SEPAs	_____ pc (s)	_____ pc (s)
	Existing SEPAs (for replacement)	_____ pc (s)	_____ pc (s)

(Schools operating both primary and secondary sections should provide the no. of supplies requested for different sections separately.)

* The Big Waster badge and shoulder plush doll of this year adopt the **same style** as those in last year. The weight of **each badge (with packaging bag)** is **around 28 gram**, whilst the size and weight of **each Plush Doll (with packaging box)** is **around 12x10x10 cm and 103 gram** respectively. In addition, existing SEPAs should continue to use their existing badges and shoulder plush dolls unless they are damaged or lost.

Part 2: Application for and Means of Collection of Supporting Supplies of the SEPA Scheme (Cont'd)

(Please put "✓" in the appropriate box below.)

At the collection point (in person)

- Pick up address: Southorn Centre, 130 Hennessy Road, Wan Chai (floor to be confirmed)
- Pick-up time: 9:30 a.m. to 12:00 noon and 2:00 p.m. to 5:00 p.m.
- Pick-up date:
(If the application is successful, a collection notification email, including the confirmed pick up floor, will be sent to the Teacher Advisor within two working days. **Please come to collect the items until you have received the email.**)

8 Sept 2025 (Mon)

19 Sept 2025 (Fri)

29 Sept 2025 (Mon)

8 Oct 2025 (Wed)

14 Oct 2025 (Tue)

17 Oct 2025 (Fri)

- Please bring along the **collection notification, school chop and your own bag / trolley.**

SF Express (Pay on Delivery)

- Contact Name: _____
- Phone Number: _____
- Address: _____
- **Charges for packing materials and delivery collected by SF Express are to be borne by the school.**
- An email will be sent to the Teacher Advisor by the ECC Secretariat if the package is sent.

No supplies needed

Part 3: List of New SEPAs Nominated for the 2025/26 School Year

(Please put “√” in the appropriate box below.)

Name (Chinese)	Name (English)	Class	Member of the environmental club
1. _____	_____	_____	<input type="checkbox"/>
2. _____	_____	_____	<input type="checkbox"/>
3. _____	_____	_____	<input type="checkbox"/>
4. _____	_____	_____	<input type="checkbox"/>
5. _____	_____	_____	<input type="checkbox"/>
6. _____	_____	_____	<input type="checkbox"/>
7. _____	_____	_____	<input type="checkbox"/>
8. _____	_____	_____	<input type="checkbox"/>
9. _____	_____	_____	<input type="checkbox"/>
10. _____	_____	_____	<input type="checkbox"/>
11. _____	_____	_____	<input type="checkbox"/>
12. _____	_____	_____	<input type="checkbox"/>
13. _____	_____	_____	<input type="checkbox"/>
14. _____	_____	_____	<input type="checkbox"/>
15. _____	_____	_____	<input type="checkbox"/>
16. _____	_____	_____	<input type="checkbox"/>
17. _____	_____	_____	<input type="checkbox"/>
18. _____	_____	_____	<input type="checkbox"/>
19. _____	_____	_____	<input type="checkbox"/>
20. _____	_____	_____	<input type="checkbox"/>

Part 4: School Information

Information of Teacher-in-charge

Name (English) :	
(Chinese) :	
School Contact No. :	
Mobile No. :	
Email Address :	

School Information

Signature of School Head :		
Name of School Head :		
School Address :		
School Contact No. :		(School Chop)
School Fax No. :		
School Email Address :		
Date :		

Remarks:

- The Environment and Ecology Bureau, the Education Bureau, the Environmental Campaign Committee (ECC) and/or ECC Secretariat may upload and share the photos and/or videos of the training activity to various channels, including but not limited to relevant webpages, social media, such as Facebook and Instagram, to introduce the SEPA Scheme and promote environmental education. Should you have any enquiries, please contact the ECC Secretariat by email (schools@eeb.gov.hk) or by phone (2835 1234).
- You have the right to request access to and correction of personal data provided in this form. If you wish to access or correct your personal data, please contact the ECC Secretariat by email (schools@eeb.gov.hk).

Consent Statement

The Environment and Ecology Bureau (EEB) and/or the ECC and its Secretariat intend to use the personal data (including your name, contact number, fax number, school address and email address) that you have provided to promote the latest development, policies, activities and schemes of the EEB and/or the ECC. Should you find such use of your personal data not acceptable, please indicate your objection by ticking the box below -

☐ I object to the proposed use of my personal data in any marketing activities arranged by the EEB and/or the ECC and its Secretariat.